R913 User Group Relationships

This report is available to Site Managers.

R913 provides an overview of user group relationships to each LMS element that is assigned to user groups. The report is useful for visualizing the relationships to ensure correct work flows or to confirm organizational or regulatory requirements. The report can be exported as a data list.

R913 reports on only one relationship type at a time. The following user group relationships are available for selection:

1. Access Codes

2. Campuses/Organizations

3. Category Bundles

4. Certifications

5. Certification Sets

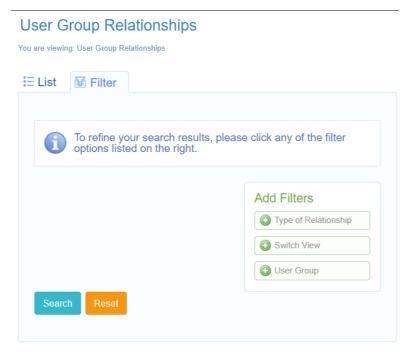6. Enrolment Bundles

7. Products

8. Users

The image below is an example of R913. It shows the relationship of four user groups to the

products that belong to those groups, as well as the status of those products.

User Group ID	User Group Name	Product ID	Product Name	Status
1	Security	40	Security Course 1	Active
1	Security	41	Security Course 2	Inactive
1	Security	42	Security Course 3	Active
1	Security	43	Security Course 4	Inactive
2	Health and Safety	44	H&S Course 1	Active
2	Health and Safety	45	H&S Course 2	Active
2	Health and Safety	46	H&S Course 3	Active
2	Health and Safety	47	H&S Course 4	Active
3	Orientation	48	Orientation Course 1	Active
3	Orientation	49	Orientation Course 2	Active
3	Orientation	50	Orientation Course 3	Active
3	Orientation	51	Orientation Course 4	Active
4	SOPs	52	SOP 1	Active
4	SOPs	53	SOP 2	Active
4	SOPs	54	SOP 3	Active
4	SOPs	55	SOP 4	Active

See below for additional details on running this report.

1. Select **User Group Relationships** from the Reports tab or from the User Groups page at the bottom left.
2. Select one or more available filters. Data does not populate prior to a filter selection.

User Group Relationships

You are viewing: User Group Relationships

≔ List   ☑ Filter

ⓘ To refine your search results, please click any of the filter options listed on the right.

Add Filters

⊕ Type of Relationship

⊕ Switch View

⊕ User Group

Search   Reset

a. Select Type of Relationship and choose one from the drop-down menu.

b. Optionally select Switch View to swap the association of the relationship that is selected for the report.

c. Optionally select User Group to choose to see only specific user groups (all groups are shown by default).

3. **Refine** to adjust your filter options or **Reset** to remove the filters.

Select the report export of your choice.