

Instructor Introduction

This manual has been written as a guide for Informetica Instructors (entity_4). Instructor accounts are typically used to manage instructor led content (ILT), classroom learning, and blended (asynchronous) training. Instructor capabilities include:

- Managing classroom training
- Creating class sessions
- Grading learners
- Managing enrolments
- Viewing learner results
- Pushing email alerts
- Running reports

Permissions Covered in Different Manuals

- Navigation and general desktop experience can be found in the **Participant User Manual**.
- Running reports can be found in the **Reports Manual**.



This manual may reference features not configured for your system or features may be named differently due to site customizations. Informetica is under constant development and some differences between the live application and this manual may occur.