

# View Grades

There are three methods to view grades.

1. Run reports from the [Report Wizard](#) . Instructor accounts may have access to grade reports such

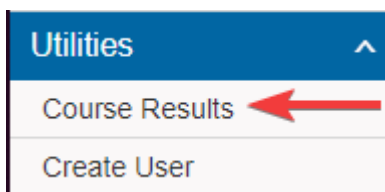
as:

- [R109](#)
- [R202](#)
- [R204](#)

2. The [Grading Tool](#) .

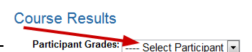
3. Instructor [Utilities menu](#) .

a. Select **Course Results**.



b. Use the drop-down menus to select the individual or module you want to view grades for.

c. Select [Participant Grades](#) to view one individual's grades for the product.



d. Select one of the Grades options to view all the grades for a selected module.

## Course Results

Participant Grades:  ▾

Module Grades:  ▾