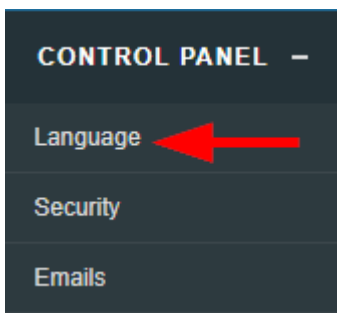


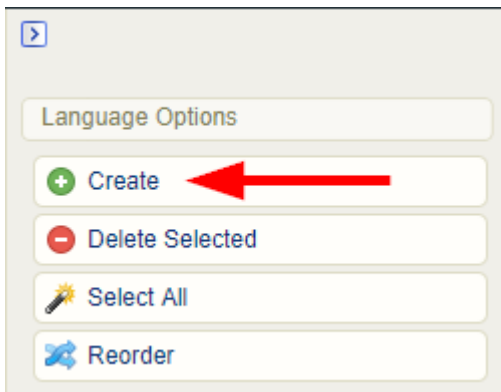
Create a New Language

Site Managers can create a new language. For each new language that is created, there is automatically one default dictionary generated that you can customize. A Site Manager may also opt to create any number of additional dictionaries for a language. (see [Create a New Dictionary](#)).

1. Log in with a Site Manager account.
2. Select **Language** from the control panel.



3. Select **Create** from the Language Options menu on the right side. If you cannot see the menu, show the [Tool Panel](#).



4. Enter the Language Name and set the Status to active or inactive.

Create Language

You are viewing: [Control Panel](#) > [Language](#) > [Create Language](#)

Language Name:

Status:

or [Cancel](#)

5. **Save**. For each new language that is created, a new dictionary is automatically generated. After

saving you will be taken to the new dictionary so you can customize it.

6. Populate each dictionary label with new language terms (see [Edit Dictionary Labels](#)). You can save your work and return to the dictionary later via the Control Panel.
7. Optionally set up email notifications. Notifications for a new language are disabled, so a Site Manager must configure any email notifications (see [Email Notifications](#) topic in the Site Manager manual).



An active language is available to all campuses.