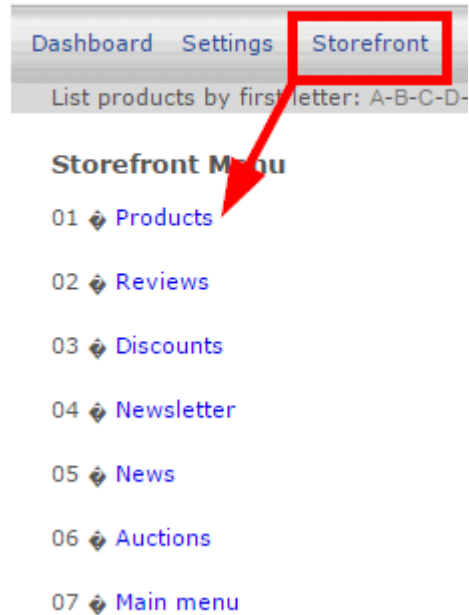


View Storefront Items

1. Log into the storefront (see [Access the Storefront](#)).
2. Select **01 Products** from the main menu to open the Product Menu.

Store Administration

You are viewing: Store Administration



Dashboard Settings **Storefront**

List products by first letter: A-B-C-D-

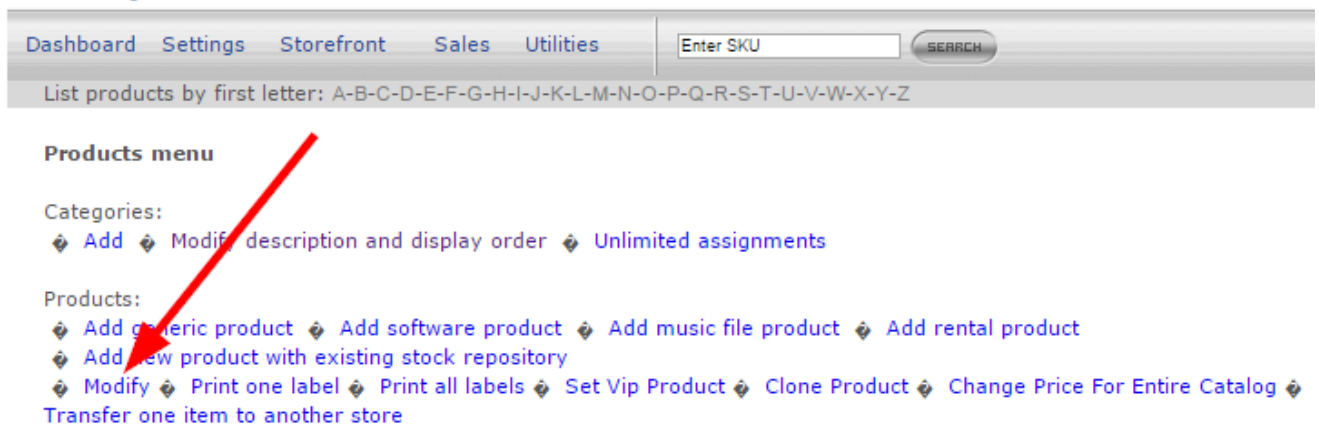
Storefront Menu

- 01 [Products](#)
- 02 [Reviews](#)
- 03 [Discounts](#)
- 04 [Newsletter](#)
- 05 [News](#)
- 06 [Auctions](#)
- 07 [Main menu](#)

3. Select modify under Products.

Store Administration

You are viewing: Store Administration



Dashboard Settings Storefront Sales Utilities

List products by first letter: A-B-C-D-E-F-G-H-I-J-K-L-M-N-O-P-Q-R-S-T-U-V-W-X-Y-Z

Products menu

Categories:

- [Add](#) [Modify description and display order](#) [Unlimited assignments](#)

Products:

- [Add generic product](#) [Add software product](#) [Add music file product](#) [Add rental product](#)
- [Add new product with existing stock repository](#)
- [Modify](#) [Print one label](#) [Print all labels](#) [Set Vip Product](#) [Clone Product](#) [Change Price For Entire Catalog](#)
- [Transfer one item to another store](#)

4. To view any item added to the storefront, enter a search term, such as the name of the product and then select **Search**. To view an item that is not placed within a category, you need to use the search feature.

Product selection

Please enter search criteria in order to select a product:

or [list all categories](#) to locate the products

5. To view all items within a category select **List all Categories** and then select a category.

Select product by category

- ▶ A sample software product, Retail Price \$20.00 [Modify](#) [Delete](#)
- ▶ Green Defensive Driving Course, Retail Price \$0.00 [Modify](#) [Delete](#)
- ▶ WHMIS, Retail Price \$100.00 [Modify](#) [Delete](#)