R205 Affidavit Compliance Stat

Run R205 to view affidavit activity for all individuals within the selected user group for selected assets. Information includes the outcome of the interaction (i.e. an indication if the individual accepted, rejected or viewed the affidavit), a timestamp for each interaction, and if they accepted an earlier version of the affidavit. By default, only the most recent version of an affidavit is shown. You can opt to report on all versions in Step 3 of the report wizard . An affidavit must be associated with a specific asset rather than the product as a whole.

The image below shows an example of R205.

Affidavit Compliance Status by Product
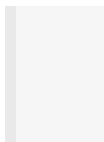
Generated By: Administrator, Sencia (admin@sencia.ca) Report Generated: 4/3/2017 3:51:08 PM

☰ Report Filters ⌃

Campuses:	➕ (2)
User Groups:	➕ (11)
Product:	➕ (62)
Asset:	➕ (135)
Affidavit Status:	All
Show All Affidavit Versions:	No
From Date:	4/1/2015 To 4/3/2017

Product Name: Demo SOP with Affidavit

Affidavit Info						User Info		Course Info	
Timestamp	Title	Created	Status	Feedback	Previously Accepted	Name	➕ User Group	Asset Name	Asset Type
02/07/2017 09:52:18 AM	General Agreement	10/28/2015 02:03:51 PM	Viewed		02/07/2017 09:52:18 AM	Armstrong, Glen (garmstrong@sencia.ca)	➕ (4)	Acknowledgement	Reference
10/31/2016 03:02:02 PM	General Agreement	10/28/2015 02:03:51 PM	Viewed		10/31/2016 03:02:02 PM	Brassard, Jason (jbrassard@informetica.com)	• Demo UG 1	Acknowledgement	Reference

Product Name: WHMIS

Affidavit Info						User Info		Course Info	
Timestamp	Title	Created	Status	Feedback	Previously Accepted	Name	➕ User Group	Asset Name	Asset Type
02/07/2017 12:32:10 PM	Mandatory Reading	12/16/2016 01:02:58 PM	Viewed		02/07/2017 12:32:10 PM	Armstrong, Glen (garmstrong@sencia.ca)	➕ (4)	Standard Procedure	Reference
02/06/2017 04:34:42 PM	Mandatory Reading	12/16/2016 01:02:58 PM	Viewed		02/06/2017 04:34:42 PM	Bateman, Amy (abateman@sencia.ca)	➕ (4)	Standard Procedure	Reference
12/16/2016 01:04:23 PM	Mandatory Reading	12/16/2016 01:02:58 PM	Viewed		12/16/2016 01:04:23 PM	Adams, Kevin (kadams@sencia.ca)	➕ (6)	Standard Procedure	Reference