

# View Grades and Transcript

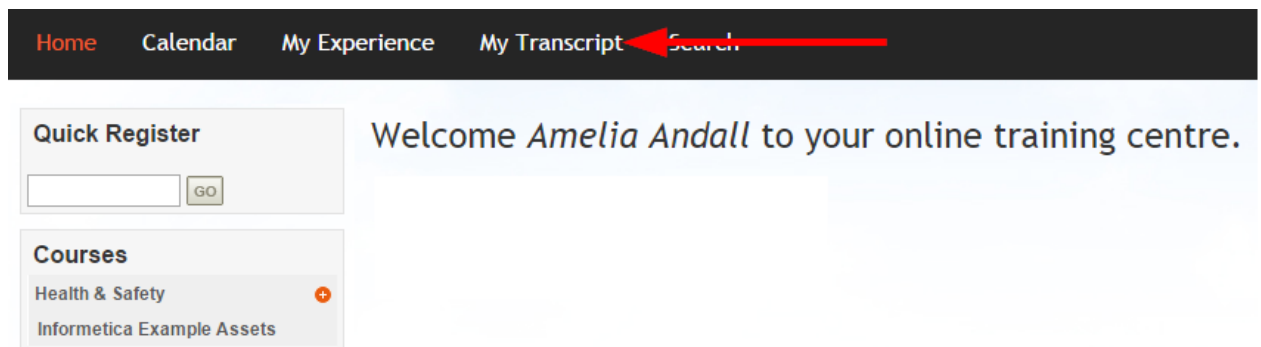


Some or all of these features may not be in use for your system.

View your grades and the number of times that you have attempted each gradable item in the system. Select an option below.

## View Your Transcript

1. Select the tab at the top of your screen. This tab is generally named something like My Transcript, My Progress, or Grades.



2. Select the plus symbol (+) next to a course name to view the individual gradable items in the course. Items that have not been attempted or have no gradable value are not available in this view. Your grades may be presented in any of the following ways:
  - Pass/Fail
  - Complete/Incomplete
  - Grade in the form of a percentile
  - Mark in the form of a scored numeric value

An example of the My Transcript/My Progress page.

**Transcript**

Expand All Print Page English

**Individual Products**

- + Acceptable Use Policy - Enrollment Date: 11/29/2017 11:25:05 AM
- Privacy Awareness - Enrollment Date: 5/30/2017 3:10:48 PM


My Results	Take #	Date	Highest Grade	Passed
What is Privacy?		5/31/2017 9:49:07 AM		Completed
What is Personal Information?		5/31/2017 10:50:38 AM		Completed
Privacy Awareness		5/31/2017 10:43:51 AM		Completed
Video		5/31/2017 11:18:48 AM		Completed
Ten Principles		5/31/2017 11:11:02 AM		Completed
PIPEDA as Law		5/31/2017 11:13:27 AM		Completed
Privacy Awareness Test	2	6/12/2017	<a href="#">Details</a>	Passed

## View Results Within a Course

Some systems offer a menu that lets you view your course results while inside the course.

1. Select **Course Results** from the Utilities menu.

**Utilities**

- Course Results 
- Create User
- Compile Products
- Forum
- Course Chat
- Learner List
- Product Session