View Storefront Items
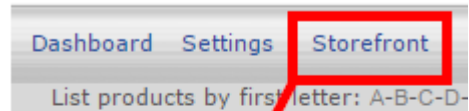
1. Log into the storefront (see Access the Storefront).

2. Select **01 Products** from the main menu to open the Product Menu.

3. Select modify under Products.
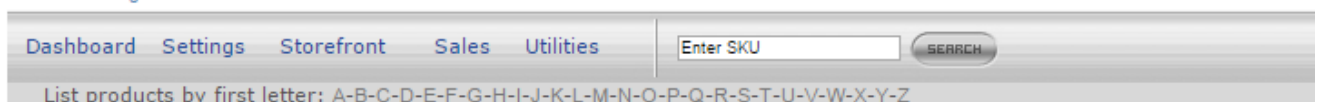
4. To view any item added to the storefront, enter a search term, such as the name of the product and then select **Search**. To view an item that is not placed within a category, you need to use the search feature.

Product selection

Please enter search criteria in order to select a product:

[   ] [Search]

or list all categories to locate the products

5. To view all items within a category select **List all Categories** and then select a category.

Select product by category

▶ A sample software product, Retail Price $20.00 Modify Delete

▶ Green Defensive Driving Course, Retail Price $0.00 Modify Delete

▶ WHMIS, Retail Price $100.00 Modify Delete