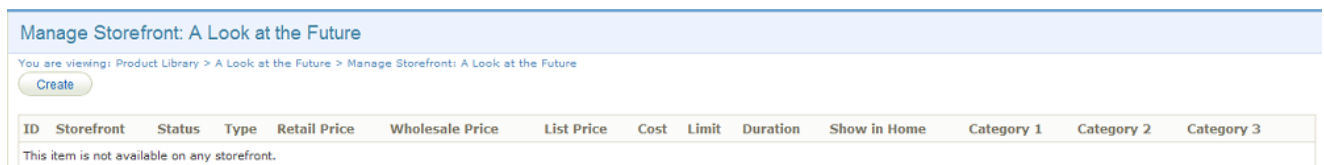# Add Products to Storefront

1. Select a product to open it.

2. Select **Storefront** from the properties menu to open the Manage Storefront page. If you cannot

   see the menu, show the **Tool Panel** .

3. Select **Create** to open the Add Store Item page.

4. Fill out the Add Store Item form. You must place a store item into at least one category and

   make it active for it to be seen on the storefront.

Manage Storefront

Add Store Item

Item Type:	Product ▼
Display Name:	!WHIMS TE2
Store:	Select One ▼
Category 1: (select store to populate)	▼
Category 2: (select store to populate)	▼
Category 3: (select store to populate)	▼
Image:	--Select One-- ▼
Details:	☐
Keywords (comma-delimited):	
Duration (Days):	Leave blank for never expires.
Active:	☑
Show on Home:	☐
List Hidden:	☐
Retail Price: $	0
Member Price: $	0
List Price: $	0
Cost: $	0
Limit:	

Add Store Item   or Cancel

5. Select **Add Store Item**. The item will be added to the storefront and you will be returned to the

   Manage Storefront page where you can review the posted item.

Sell Multiple Versions of the Same Product

You can create another copy to sell or create an exception for the same product.